THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
Public Meeting RESOLUTIONS

May 22, 2025 5:30PM

2025-083 Resolution of the Jackson Township Municipal Utilities Authority Adopting the **Maple Glen Mobile Home Park** Rate Schedule.

2025-084 Resolution of the Jackson Township Municipal Utilities Authority Granting Final Sewer and Water Approval to **922 Hyson Road House of Worship**, Block 1204, Lot 34, On the Tax Map of the Township of Jackson.

2025-085 Resolution of the Jackson Township Municipal Utilities Authority Granting a Performance Bond Release for Water to **Jackson One Warehouse**, Block 2701, Lots 32 and 33, on the Tax Map of the Township of Jackson.

2025-086 Resolution of the Jackson Township Municipal Utilities Authority Authorizing a Sewer and Water Service Agreement with **12 Knight Drive**, Block 16005, Lot 35, On the Tax Map of the Township of Jackson.

2025-087 Resolution of the Jackson Township Municipal Utilities Authority Granting Final Water Approval to **14 Steuben Lane Office**, Block 7309, Lot 7, On the Tax Map of the Township of Jackson.

2025-088 Resolution of the Jackson Township Municipal Utilities Authority **Accepting the Cash Management Report for Month Ending April 2025.**

2025-089 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the **Payment of Vouchers, Deposit Refunds and Payroll for May 2025.**

2025-090 Resolution of the Jackson Township Municipal Utilities Authority Authorizing **Award of the Bi-Annual Furnishing of Chemicals 2025 Contracts, Contract Nos. CT-25005 Through CT-25008, In an Amount Not to Exceed $461,041.48.**

2025-091 Resolution of the Jackson Township Municipal Utilities Authority Authorizing **Award of a 60 Month Lease Agreement, Contract No. CT-25067, Pursuant to State Contract No. 25-COMG-99562/M2075, to TGI Office Automation, In an Amount of $15,172.80 Plus "Cost Per Page" Overage Charges.**

2025-092 Resolution of the Jackson Township Municipal Utilities Authority Authorizing **Amendments to the Salary Guide and Eligibility Requirements.**

2025-093 Resolution of the Jackson Township Municipal Utilities Authority Ratifying the **Permanent Hire of Bradley Hockenjos Under the Civil Service Title of Laborer 1 (Meter Reader).**

2025-094 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the **Permanent Hire of Susan Philbrook Under the Civil Service Title of Account Clerk (Lead Accountant).**

2025-095 Resolution of the Jackson Township Municipal Utilities Authority Authorizing the **Permanent Hire of Kelsey Conover Under the Civil Service Title of Laborer 1 (Collections & Distribution).**

2025-096 Resolution of the Jackson Township Municipal Utilities Authority Declaring a **Closed Session** Excluding the Public from Private and Confidential Matters.

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ADOPTING THE MAPLE GLEN MOBILE HOME PARK RATE SCHEDULE

RESOLUTION NO. 2025-083

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, N.J.S.A. 40:14B-21 through 23 et seq. prescribe the method which municipal utilities authorities must use in order to establish and/or revise annual sewer and water connection fees, service charges and miscellaneous fees, as well as the legal requirements pertaining to the conduct of a public hearing and public notice with respect thereto; and

WHEREAS, the attached Schedule "A" contains the sewer connection fees, service charges and miscellaneous fees proposed by the Authority to become effective on July 1, 2025 (hereinafter referred to as "Maple Glen Mobile Home Park Rate Schedule"); and

WHEREAS, pursuant to N.J.S.A. 40:14B-23 et seq., the Authority conducted a duly-advertised public hearing on May 22, 2025, wherein testimony and documentary evidence was presented with regard to the Rate Schedule public, comments were solicited, and an opportunity to cross examine witnesses was provided; and

WHEREAS, based upon the testimony provided at the aforesaid public hearing, the Authority believes that the proposed Rate Schedule is fair and reasonable and was calculated in accordance with the statutory formulas set forth at N.J.S.A. 40:14B-21 through 23; and

WHEREAS, the Authority's staff and the Finance Committee are recommending adoption of the Maple Glen Mobile Home Park Rate Schedule.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby adopts the Maple Glen Mobile Home Park Rate Schedule as set forth on the attached Schedule "A" to become effective on July 1, 2025.

2. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Authority's Auditor and to any other interested parties.

3. A transcript of the aforesaid hearing shall be prepared.

Resolution No. 2025-083

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING FINAL SEWER AND WATER APPROVAL TO 922 HYSON ROAD HOUSE OF WORSHIP, BLOCK 1204, LOT 34, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

RESOLUTION NO. 2025-084

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, 922 Hyson LLC, (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as 922 Hyson Road House of Worship, Block 1204, Lot 34; and

WHEREAS, the Developer and/or Developer's assignee is proposing to construct a two (2) story house of worship with a gross floor area of 12,418 square feet (4,855 square foot first floor, 2,708 square foot second floor, 4,855 square foot basement) on the corner of Farmers Lane and Hyson Road. Within the house of worship is a 2,085 square foot main sanctuary assembly area, 2,410 square foot multipurpose assembly area, and 1,196 square foot women's assembly area. The Developer is applying for final sewer and water approval at this time. The Developer proposes to provide sanitary sewer service to the site by connecting a six (6) inch lateral to the existing eight (8) inch sewer main in Hyson Road. The Developer also proposes to provide water service by connecting a six (6) inch fire service and 1.5 inch domestic service to the existing eight (8) inch water main in Hyson Road, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority Engineer's letter dated May 16, 2025, attached as Schedule "A"; and

WHEREAS, the Authority's Engineer and staff have reviewed the design, plans and/or specifications prepared by Haler Consulting, dated March 7, 2025; and

WHEREAS, N.J.S.A. 59:4-6 provides in pertinent part that neither the public entity nor a public employee are liable for injury caused by the plan or design of public property or any improvement thereto where the plan or design was approved in advance of construction by the governing body or a public employee exercising discretionary authority on its behalf or where such plan or design was prepared in conformity with standards previously approved by the governing body; and

WHEREAS, the Authority has reviewed the aforementioned design, plans and/or specifications prepared for 922 Hyson Road House of Worship by Haler Consulting, and exercises its judgement and/or approves the judgement of others as presented by the design, plan and/or specifications; and

WHEREAS, the Authority's staff and the Engineering Committee are recommending final sewer and water approval be granted to 922 Hyson Road House of Worship, Block 1204, Lot 34 and are formally recommending approval of the design, plans and/or specifications dated March 7, 2025, for 922 Hyson Road House of Worship prepared by Haler Consulting.

Resolution No. 2025-084

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. The Authority hereby authorizes final sewer and water approval to 922 Hyson Road House of Worship, Block 1204, Lot 34, on the Tax Map of the Township of Jackson and pursuant to N.J.S.A. 59:4-6, the plans for 922 Hyson Road House of Worship are hereby approved.

2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated May 22, 2025, attached as Schedule "A".

3. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.

4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Authority's Engineer, the Developer, Haler Consulting, the Jackson Township Planning Board Secretary and to any other interested parties.

MEMBER	**AYE**	**NAY**	**ABSTAIN**	**ABSENT**
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	**AYE**	**NAY**	**ABSTAIN**	**ABSENT**
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING A PERFORMANCE BOND RELEASE FOR WATER TO JACKSON ONE WAREHOUSE, BLOCK 2701, LOTS 32 AND 33, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

RESOLUTION NO. 2025-085

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Jackson One, LLC (hereinafter referred to as "Developer") has requested a Water Performance Bond releases for Jackson One Warehouse, Block 2701, Lots 32 and 33; and

WHEREAS, N.J.S.A. 59:4-6 provides in pertinent part that neither the public entity nor a public employee are liable for injury caused by the plan or design of public property or any improvement thereto where the plan or design was approved in advance of construction by the governing body or a public employee exercising discretionary authority on its behalf or where such plan or design was prepared in conformity with standards previously approved by the governing body; and

WHEREAS, the Authority reviewed the aforementioned design, plans and/or specifications prepared for Jackson One Warehouse by Kimley-Horn and Associates, Inc., during Final approval granted on July 27, 2023, via Resolution No. 2023-130, and exercised its judgement and/or approved the judgement of others as presented by the plan; and

WHEREAS, during construction of the project, various changes to the original design, plans and/or specifications may have been made with the knowledge of the Authority (any changes not approved are not permitted); and

WHEREAS, the Authority's staff has recommended that water Performance Bond No. PR2753606, in the amount of $214,680.84 be released, contingent upon the submittal and acceptance of the required two (2) year maintenance bond for water, in the amount of $26,835.11, subject to terms and conditions set forth in the Authority's Memorandum dated May 16, 2025, attached as Schedule "A"; and

WHEREAS, the Authority's staff and the Engineering Committee are recommending a water performance bond release be granted to Jackson One Warehouse, Block 2701, Lots 32 and 33.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The Authority hereby formally approves the final design, "as-built" plan and/or specifications of the project prepared by Control Point Associates, Inc., and dated March 25, 2025, and invokes all applicable immunities including but not limited to N.J.S.A. 59:4-6.

2. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes the release of Performance Bond No. PR2753606 to Jackson One Warehouse, Block 2701, Lots 32 and 33, in accordance with the Authority's Memorandum dated May 16, 2025, attached as Schedule "A".

Resolution No. 2025-085

3. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Developer, and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI				
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING A SEWER AND WATER SERVICE AGREEMENT WITH 12 KNIGHT DRIVE, BLOCK 16005, LOT 35, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

RESOLUTION NO. 2025-086

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Michael Schwimmer (hereinafter referred to as "Homeowner") is the owner of certain lands located in the Township of Jackson, County of Ocean known as 12 Knight Drive, Block 16005, Lot 35; and

WHEREAS, the Homeowner wishes to maintain a row of trees on the Authority's 20-foot wide Utility easement, subject to compliance with the Authority's Rules and Regulations and all conditions as set forth herein; and

WHEREAS, the Sewer and Water Service Agreement attached hereto as Schedule "A" contains terms and conditions, which are substantially satisfactory to the Authority; and

WHEREAS, the Authority's staff and the Engineering Committee are recommending the authorization of said Sewer and Water Service Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes the Executive Director to execute said Sewer and Water Service Agreement.

2. Upon adoption of the within Resolution, the Authority, or their designee, shall forward copies to the Authority's Attorney, the Homeowner, and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY GRANTING FINAL WATER APPROVAL TO 14 STEUBEN LANE OFFICE, BLOCK 7309, LOT 7, ON THE TAX MAP OF THE TOWNSHIP OF JACKSON

RESOLUTION NO. 2025-087

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Shraga Schorr (hereinafter referred to as "Developer") is the owner of certain lands located in the Township of Jackson, County of Ocean known as 14 Steuben Lane Office, Block 7309, Lot 7; and

WHEREAS, the Developer and/or Developer's assignee is proposing to convert an existing dwelling into a commercial office and construct an associated parking lot. The Developer is applying for final water approval at this time. The Developer also proposes to provide water service to the site by replacing the assumed well connection with a one (1) inch water service connected to the existing main in Steuben Lane, subject to the availability of sufficient water allocation, firm capacity and elevated storage, and in compliance with the Authority's Rules and Regulations and the terms and conditions set forth in the Authority Engineer's letter dated May 16, 2025, attached as Schedule "A"; and

WHEREAS, the Authority's Engineer and staff have reviewed the design, plans and/or specifications prepared by Newlines Land Consultants, LLC, dated April 23, 2025; and

WHEREAS, N.J.S.A. 59:4-6 provides in pertinent part that neither the public entity nor a public employee are liable for injury caused by the plan or design of public property or any improvement thereto where the plan or design was approved in advance of construction by the governing body or a public employee exercising discretionary authority on its behalf or where such plan or design was prepared in conformity with standards previously approved by the governing body; and

WHEREAS, the Authority has reviewed the aforementioned design, plans and/or specifications prepared for 14 Steuben Lane Office by Newlines Land Consultants, LLC, and exercises its judgement and/or approves the judgement of others as presented by the design, plan and/or specifications; and

WHEREAS, the Authority's staff and the Engineering Committee are recommending final water approval be granted to 14 Steuben Lane Office, Block 7309, Lot 7 and are formally recommending approval of the design, plans and/or specifications dated April 23, 2025, for 14 Steuben Lane Office prepared by Newlines Land Consultants, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

Resolution No. 2025-087

1. The Authority hereby authorizes final water approval to 14 Steuben Lane Office, Block 7309, Lot 7, on the Tax Map of the Township of Jackson and pursuant to N.J.S.A. 59:4-6, the plans for 14 Steuben Lane Office are hereby approved.

2. The Developer shall comply with the Authority's Rules and Regulations as well as with all conditions established in the Authority Engineer's letter dated May 16, 2025, attached as Schedule "A".

3. This approval is valid for a period of two (2) years in accordance with the Authority's Rules and Regulations.

4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Authority's Engineer, the Developer, Newlines Land Consultants, LLC, the Jackson Township Planning Board Secretary and to any other interested parties.

MEMBER	**AYE**	**NAY**	**ABSTAIN**	**ABSENT**
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	**AYE**	**NAY**	**ABSTAIN**	**ABSENT**
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY ACCEPTING THE CASH MANAGEMENT REPORT FOR MONTH ENDING APRIL 2025

RESOLUTION NO. 2025-088

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Cash Management Report has been reviewed by the Executive Director, or their designee, and the Commissioners; and

WHEREAS, the Authority's staff and the Finance Committee are recommending acceptance of the Cash Management Report attached hereto as Schedule "A".

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby accepts the Cash Management Report as set forth on the attached Schedule "A".

2. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI				
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PAYMENT OF VOUCHERS, DEPOSIT REFUNDS AND PAYROLL FOR MAY 2025

RESOLUTION NO. 2025-089

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the vouchers and check registers (hereinafter referred to as "Bill List") totaling $1,654,118.74 have been reviewed by the Executive Director, or their designee, and the Commissioners and have been found to be reasonable and necessary; and

WHEREAS, the Assistant Executive Director/Director of Finance has certified that sufficient funds are available and have been appropriated for the Bill List; and

WHEREAS, the Authority's staff and the Finance Committee are recommending payment of the Bill List attached hereto as Schedule "A".

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes payment of the Bill List as set forth on the attached Schedule "A".

2. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Auditor and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI				
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AWARD OF THE BI-ANNUAL FURNISHING OF CHEMICALS 2025 CONTRACTS, CONTRACT NOS. CT-25005 THROUGH CT-25008, IN AN AMOUNT NOT TO EXCEED $461,041.48.

RESOLUTION NO. 2025-090

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as ("Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on March 7, 2025, for various chemical supplies; and

WHEREAS, the term of the awarded contracts shall be six (6) months effective July 1, 2025, through December 31, 2025; and

WHEREAS, five (5) bids were received and publicly opened on April 10, 2025, at 2:00 p.m. in an amount not to exceed $443,441.48; and

WHEREAS, one (1) bid was received as a no bid; and

WHEREAS, no bids were received for Ferrous Chloride nor D-Limone- Citrus Degreaser; and

WHEREAS, pursuant to N.J.S.A. 40A:11-1 et seq., the Local Public Contracts Law, the Authority duly advertised and solicited bids on April 30, 2025, for Ferrous Chloride and D-Limone- Citrus Degreaser; and

WHEREAS, one (1) bid was received and publicly opened on May 15, 2025, at 2:00 p.m. in an amount not to exceed $17,600.00; and

WHEREAS, no bid was received for D-Limone-Citrus Degreaser; and

WHEREAS, in accordance with N.J.S.A. 40:A11-1 et seq, the Authority shall obtain quotes to purchase D-Limone Citrus Degreaser as needed as it was bid twice with no response; and

WHEREAS, the Authority's staff and the Finance Committee are recommending award of the Bi-Annual Furnishing of Chemicals 2025 Contracts, Contract Nos. CT-25005 through CT-25008, to the lowest responsive and responsible bidders in accordance with the Chemical Companies Award List, attached hereto as Schedule "A";

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby awards chemical supply contracts for a term of six (6) months from July 1, 2025, through December 31, 2025, as follows, as set forth on the attached Schedule "A":

   a. Contract Awarded to: Miracle Chemical
   1151B NJ 33
   Farmingdale, NJ 07731

Contract No:	CT-25005 (Sodium Hypochlorite Bulk)
Approved Contract Price:	$304,500.00

b. Contract Awarded to: Univar Solutions USA, Inc.
200 Dean Sievers Place
Morrisville, PA 19067

Contract No:	CT-25006 (Sodium Hydroxide)
Approved Contract Price:	$118,482.00

c. Contract Awarded to: George S. Coyne Chemical Co., Inc.
3015 State Road
Croydon, PA 19021

Contract No:	CT-25007 (Sodium Hypochlorite Drums and Iron Sequestering Agent Drums)
Approved Contract Price:	$20,459.48

d. Contract Awarded to: Kemira Water Solutions, Inc.
4321 W. 6th St.
Lawrence, KS 66049

Contract No:	CT-25008 (Ferrous Chloride-bulk)
Approved Contract Price:	$17,600.00

Approved Total Pricing: $461,041.48

2. The Authority's Executive Director, or their designee, is authorized to return the bid security received from the unsuccessful bidders within three (3) days after execution of the Contract and to notify all bidders of the award of the Contract.

3. The Authority's Executive Director, or their designee, is hereby authorized to execute Contract Nos. CT-25005 through CT-25008 and such other documentation as may be needed to effectuate the terms thereof.

4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the above referenced bidders and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

Resolution No. 2025-090

I HEREBY CERTIFY that sufficient legally appropriated funds will be made available July 1, 2025, for the aforestated purposes as follows:

Contract Nos.:	CT-25005 through CT-25008
Line item(s):	05-55-107-100-001 (W OPER:Chemicals)
	07-55-107-100-001 (S OPER: Chemicals)
	07-55-507-100-001 (S MG:Chemicals)

JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

EARL QUIJANO
Assistant Executive Director/Principal Engineer
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AWARD OF A 60 MONTH LEASE AGREEMENT, CONTRACT NO. CT-25067, PURSUANT TO STATE CONTRACT NO. 25-COMG-99562/M2075, TO TGI OFFICE AUTOMATION, IN AN AMOUNT OF $15,172.80 PLUS "COST PER PAGE" OVERAGE CHARGES.

RESOLUTION NO. 2025-091

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority awarded a five-year "cost per copy" service agreement, from August 1, 2020, through July 31, 2025, to TGI Office Automation in May 2020; and

WHEREAS, the current Mail Room photocopier five-year "cost per copy" service agreement will end on July 31, 2025, and is in need of replacement; and

WHEREAS, the Authority solicited and received two (2) quotes from companies listed under the State Contract; and

WHEREAS, the Authority desires to award a sixty (60) month Lease Agreement, in accordance with 40A:11-15(7) et seq, from August 1, 2025, through July 31, 2030, in an amount of $15,172.80, as specified in the Purchase Requisition attached hereto as Schedule "A" and State Contract No. 25-COMG-99562/M2075, attached hereto as Schedule "B"; and

WHEREAS, the aforementioned Lease Agreement includes 21,000 black & white impressions on a quarterly basis and overages will be reconciled quarterly and the Authority shall incur overage charges at a rate of $.0068 per page; and

WHEREAS, the Authority has reviewed and revised the attached agreement, referred hereto as Schedule "C," to terms that are acceptable to the Authority; and

WHEREAS, the Authority's staff and the Finance Committee are recommending award of the Authority's contract for a sixty (60) month Lease agreement, Contract No. CT- 25067, to TGI Office Automation in an amount of $15,172.80 plus "cost per page" overage charges.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby awards the contract for the Authority's Lease Agreement, Contract No. CT-25067, as set forth on the attached Schedule "A":

   a. Contract Awarded to: TGI Office Automation
   120 3rd Street
   Brooklyn, NY 11231

   b. Approved Contract Price: $15,172.80 plus "cost per page" overage charges

2. The Authority's Executive Director, or their designee, is hereby authorized to execute Contract No. CT-25067 and such other documentation as may be needed to effectuate the terms thereof.

3. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, TGI Office Automation, and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN				

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that sufficient legally appropriated funds are available for the aforestated purposes as follows and upon budget approval for all subsequent years as follows:

Contract No.: CT-25067
Line item(s): 05-55-109-100-002 (W OPER-Communications/IT)
07-55-109-100-002 (S OPER-Communications/IT)

JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
EARL QUIJANO
Principal Engineer
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING AMENDMENTS TO THE SALARY GUIDE AND ELIGIBILITY REQUIREMENTS

RESOLUTION NO. 2025-092

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, the Authority's Salary Guide was amended and Collections and Distribution, Technical Advisory, and Operations Eligibility Requirements (formerly Maintenance/Operations Eligibility Requirements) remained the same and were last adopted in July 2024; and

WHEREAS, the Authority believes it is appropriate to amend the current Salary Guide as indicated on the attached Schedule "A" and the current Eligibility Requirements, as indicated on the attached Schedule "B"; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending amendments to said Salary Guide and Collections and Distribution, Technical Advisory, and Operations Eligibility Requirements.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean and State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes said amendments to the Salary Guide, as indicated on the attached Schedule "A" and Collections and Distribution, Technical Advisory, and Operations Eligibility Requirements, as indicated on the attached Schedule "B".

2. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Transport Workers Union and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

Resolution No. 2025-092

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY RATIFYING THE PERMANENT HIRE OF BRADLEY HOCKENJOS UNDER THE CIVIL SERVICE TITLE OF LABORER 1 (METER READER)

RESOLUTION NO. 2025-093

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of a Laborer 1 (Meter Reader); and

WHEREAS, after interviewing prospective candidates, the Authority believes that Bradley Hockenjos possesses the requisite qualifications, credentials and experience for said position; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned permanent hire.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby ratifies the hiring of Bradley Hockenjos as a Laborer 1 (Meter Reader) on May 12, 2025, at an hourly rate of $18.00, with benefits, pending final approval from the New Jersey Civil Service Commission.

2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".

3. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

Resolution No. 2025-093

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PERMANENT HIRE OF SUSAN PHILBROOK UNDER THE CIVIL SERVICE TITLE OF ACCOUNT CLERK (LEAD ACCOUNTANT).

RESOLUTION NO. 2025-094

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of an Account Clerk (Lead Accountant); and

WHEREAS, after interviewing prospective candidates, the Authority believes that Susan Philbrook possesses the requisite qualifications, credentials and experience for said position; and

WHEREAS, said position is considered an advanced employee and will be subject to the terms and conditions set forth in the attached Non-Union Employee Contract that began January 1, 2025 and runs to December 31, 2029; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned permanent hire.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes hiring Susan Philbrook as an Account Clerk (Lead Accountant) on or about June 16, 2025, at a salary rate of $60.001.76 with benefits, pending final approval from the New Jersey Civil Service Commission.

2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".

3. The terms and conditions contained in the Non-Union Employee Contract are attached hereto as Schedule "B".

4. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the employee and to any other interested parties.

Resolution No. 2025-094

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY AUTHORIZING THE PERMANENT HIRE OF KELSEY CONOVER UNDER THE CIVIL SERVICE TITLE OF LABORER 1 (COLLECTIONS & DISTRIBUTION).

RESOLUTION NO. 2025-095

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as "Authority") is a duly-organized Municipal Utilities Authority under N.J.S.A. 40:14B-1 et seq.; and

WHEREAS, the Authority holds the exclusive rights and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, in order to fulfill its statutory duties and responsibilities, the Authority believes that it is necessary to retain the permanent services of a Laborer 1 (Collections and Distributions); and

WHEREAS, after interviewing prospective candidates, the Authority believes that Kelsey Conover possesses the requisite qualifications, credentials and experience for said position; and

WHEREAS, the Authority's staff and the Personnel Committee are recommending the aforementioned permanent hire.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. Subject to confirmation of legal compliance by the Authority's Attorney, the Authority hereby authorizes hiring Kelsey Conover as a Laborer 1 (Collections and Distributions) on or about June 2, 2025, at an hourly rate of $21.00, with benefits, pending final approval from the New Jersey Civil Service Commission.

2. The work duties of the position shall be as described in the New Jersey Civil Service Commission job description attached hereto as Schedule "A".

3. Upon adoption of the within Resolution, the Executive Director, or their designee, shall forward copies to the Authority's Attorney, the Transport Workers Union, the employee and to any other interested parties.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI				
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

Resolution No. 2025-095

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

Office of the Executive Director
JAMES R. DIAZ
Assistant Executive Director/Director of Finance
Jackson Township Municipal
Utilities Authority

RESOLUTION OF THE JACKSON TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
CLOSED SESSION

RESOLUTION NO. 2025-096

WHEREAS, the Jackson Township Municipal Utilities Authority (hereinafter referred to as the "Authority") is a duly organized Municipal Utilities Authority under N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the Authority holds the exclusive right and franchise to provide sewer and water service to the lands within its district; and

WHEREAS, Open Public Meetings Act, N.J.S.A. 10:4-12 (7.b), et seq., permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, the Authority is of the opinion that such circumstances presently exist so as to warrant convening an Executive Session.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Jackson Township Municipal Utilities Authority, County of Ocean, State of New Jersey, as follows:

1. The public shall be excluded from discussions of private and confidential matters involving any of the exclusions set forth in the Open Public Meetings Act and as hereinafter specified.

2. The general nature of the subject matter to be discussed is as follows:

   Personnel [x]

   Pending or Anticipated Litigation [ ]

   Contract Negotiations [ ]

   Real Estate Acquisition [ ]

   Other _____ [ ]

3. It is anticipated at this time that the above-stated subject matter will be made public only when the reasons for discussion and action thereupon in closed session no longer exist, said determination to be made by the Authority.

4. This Resolution shall take effect immediately.

MEMBER	AYE	NAY	ABSTAIN	ABSENT
KAREN BRESSI	✓			
RICHARD EGAN	✓			
JANET LONGO	✓			
TODD PORTER	✓			
LEWIS WILDMAN	✓			

ALTERNATE	AYE	NAY	ABSTAIN	ABSENT
GREGORY STAFFORD-SMITH				
JOSH VANN				

Resolution No. 2025-096

I HEREBY CERTIFY that the above is a true copy of a Resolution duly adopted by the Jackson Township Municipal Utilities Authority in the Township of Jackson, County of Ocean, at its meeting held on the 22nd day of May 2025.

JAMES R. DIAZ
Assistant Executive Director/Director of Finance
for the Executive Director
Jackson Township Municipal
Utilities Authority